

Thayne Town Council Meeting

June 15, 2017

Council in attendance: Mayor Lainhart, Councilman Wicks, Councilman Heward, Councilman Schwab and Clerk Hillstead. Excused: Councilman Woolley

Welcome: Mayor A. DeLand Lainhart

Pledge of Allegiance: Councilman Schwab

Prayer: Mayor Lainhart

Agenda approval with changes.

Motion- Councilman Heward

Seconded- Mayor Lainhart

Motion carried

Approval of May 18, 2017 council meeting minutes.

Motion- Mayor Lainhart

Seconded- Councilman Heward

Motion carried

Billie Merritt:

- Billie Merritt informed the Council of the cost to install a water line and hook onto town water vs. drilling a water well.
- Terri Titensor mentioned to the Council that there would be a slim to none chance of another connection at this location, so on a cost and recovery basis it would not be worth it to the Town of Thayne to provide water to the property.
- Billie proposed to the Council that they grant a variance to allow Kevin and Billie Merritt to drill a well.
- Councilman Heward added that there should be a stipulation that if in fact there is ever town water brought to any property line for any reason, the Merritt's have to abandon their well and hook on to Town water. Billie Merritt agreed to the stipulation.

Make motion to issue a variance to Kevin and Billie Merritt to drill a water well with the stipulation that if there is ever a water line brought to the property, they are required to hook on.

Motion- Councilman Heward

Seconded- Mayor Lainhart

Motion carried

Star Valley Quilt Trail-Donna Viljak

- Donna came to visit with the Town Council and provide an update on the Star Valley Quilt Trail Event happening August 17-19, 2017.
- The group has worked very hard on this even and fills like it will be a great success. They have recently become a non-profit organization. The group has also reached out to other communities to come and display their quilts.
- A Community Center walk-through has been scheduled and they are very pleased about the level of security they are being provided with.
- Donna asked about putting directional signs up on HWY 89. She was informed to contact WYDOT.

Star Valley Chamber of Commerce –Sarah Hale

- Sarah announced to the Council that she officially took her new role on June 1, 2017.
- Sarah updated the Council on the success of the past events and of those events to come. She mentioned that it would be in the best interest of the Town to come up with something unique to do for the public for the August 21, 2017 eclipse.

Sunrise Engineering:

- Update on Thayne Water Storage Project
 - The SRF Part II Application requires a financial analysis which brought up an issue for the Town of Thayne
 - With the new North Waterline and Thayne Storage Tank payments along with the existing payments, the Town of Thayne's expenses are greater than its receipts. Robert proposed four options for the Town
 1. Rate increase –based on 300 equivalent connections
 2. Decrease Operating Expenses-Move health insurance for maintenance to administration.
 3. Decrease Deposits to Reserve-\$15,000-\$10,000
 4. Refinance WWDC Loan-will save the Town \$54,328 over 20 years. Cannot refinance until Spring 2018.
 - Council discussed the options proposed by Robert and it was agreed that in order to move the loan forward something needs to be done.
 - Sanitary Survey requires the Town of Thayne to do something with the water tank.
 -

Make motion to move health insurance cost from water to administration, refinance WWDC loan in Spring 2018 and lower reserve from \$15,000 to \$10,000.

Motion- Councilman Heward

Seconded- Mayor Lainhart

Motion carried

- Update on North Waterline Replacement Project
 - Robert and Cliff are currently working with Wes Tingey, owner of Salt River Propane. Wes would like to have a no charge connect in exchange for the easement. Councilman Heward stated that he would rather see a cash value instead of a trade so there isn't an issue years down the road.

- Carpets Plus-Eric Beuhler agreed to grant the Town a ten foot easement for the North Waterline.

Ordinance 321 Water-Late Charges 3rd reading

Motion to approve Ordinance 321 on third reading

- Motion-** Councilman Heward
- Seconded-** Councilman Wicks
- Motion carried**

Ordinance 322 Sewer-Late Charges 3rd reading

Motion to approve Ordinance 322 on third reading.

- Motion-** Councilman Heward
- Seconded-** Councilman Schwab
- Motion carried**

Maintenance Report- Cliff Eggleston:

- Work Order Tracker update
- Mayor Lainhart asked Cliff to contact Fritz and ask him correct and retract his statement about the water fight happening at the Town of Thayne 4th of July parade.
- Working on irrigation at the Community Center
- Road Report
 - Currently working on pot hole patching.
- Cliff stated that we are getting the lava ash scheduled for pick up.
- Councilman Wicks asked Cliff if there was anyone else in town that could possibly work on the trucks. Cliff will look into it and report back.

Councilman Heward

- Recreation report
 - Ashley Muir will now be head of most of the Rec Department Programs.
 - 270 Youth soccer players
 - In order to coach a football team, it is required that those individuals attend a meeting with High School Coach.
- Community Center Update
 - The most cost effective way to store the emergency preparedness supplies would be to purchase totes and put them underneath the stage.
 - Music Fest went very well, utilized the whole Community Center.
 - SVMC Health Expo went well
 - Arbor day tree was planted and there is currently an eagle scout that is wanting to plant some trees on the East side backstop for a project.
- Councilman Wicks asked Councilman Heward about the leases and rates for the Community Center. Heward said that it is still a work in progress but they are moving forward. All of the leases that are expired are now on a month to month basis.

Councilman Wicks

- Fire Department report
 - The Fire Department has new officers
 - There will be no Jr. Rodeo this year.
 - Everything is going well.
- EMS Report
 - Everything seems to be going well.

Councilman Schwab

- Councilman Schwab stated that he would prefer to gain more knowledge of his role before reporting

Mayor Lainhart

- Tap Consultant Selection
 - The Town of Thayne Received two statements of interest back out of five requests. Sunrise Engineering and Jorgensen Associates. A Community Committee consisting of Street Commissioner, Concerned Parent, School Principal, Law enforcement and Town Mayor met and discussed the two statements. The committee's suggestion is to award Sunrise Engineering with the Project.
 - The Town Council agreed to award Sunrise Engineering and to direct them to go ahead with the project.
- Mayor Lainhart met with Forsgren Associates who stated that they would like the opportunity to bid on the Town of Thayne's future projects.
- Budget Amendment Hearing will be June 29, 2017 at 5:30pm and the Thayne Town Hall.

Mayor Lainhart proposed a 5 min break

Motion to go into an Executive Session at 7:01 P.M.

Motion- Mayor Lainhart

Seconded- Councilman Wicks

Motion Carried

Motion to go return to Regular Meeting at 7:10 P.M.

Motion- Mayor Lainhart

Seconded- Councilman Wicks

Motion Carried

- A discussion on employee compensation time was opened by Councilman Wicks. He stated that he feels as though comp time shouldn't be able to be carried over. The Town needs to hire someone else to help so that there isn't as much comp time.
- Mayor Lainhart stated that comp time should be limited to how many hours you can carry over. Compensation time, either paid out or used as time off should equal no less than time and a half.
- A discussion on hiring part time help in the Town Office was opened.
 - This part time position should be 20-25 hours a week.

Motion to do a search and place an ad in the newspaper for a part time assistant clerk position.

Motion- Councilman Wicks
Seconded- Councilman Heward
Motion Carried

- Mayor Lainhart asked for the Council's input on delinquent utility bills and if they would agree that anyone over \$500 or more than three months past due shall get a door hanger and a shut off notice. Thayne Council agreed that Cliff will be to hanging door hangers with a shut off date of Wednesday June 21, 2017. If the bill is unpaid collection agencies will be contacted and property leans will be placed.

Motion to ratify checks

Motion- Councilman Heward
Seconded- Mayor Lainhart
Motion Carried

Motion to pay bills

Motion- Councilman Heward
Seconded- Mayor Lainhart
Motion Carried

Motion to adjourn meeting

Motion- Councilman Heward
Seconded- Councilman Wicks
Motion Carried

Meeting Adjourned at 7:52 p.m.

General Bills:

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|-----------------------------------|-------------------------|-----------|
| Blue Cross Blue Shield | Insurance | \$2446.71 |
| Lincoln County Sheriff's Office | communications | \$543.00 |
| Carlie Jensen | July 4 th | \$550.00 |
| Sunrise Engineering | engineering | \$3637.00 |
| Peavler's Mountain Star | repairs & Maintenance | \$46.59 |
| Quality Heating & Air | Repairs and Maintenance | \$75.00 |
| Mountain West Electrical Services | repairs | \$150.00 |
| Gem State Paper Supply | paper products | \$306.00 |
| Lincoln Self Reliance | May Cleaning | \$630.00 |
| Star Valley Disposal | waste removal | \$116.00 |
| Rick's Repair Service | repairs | \$8329.97 |
| Peavler's Mountain Star | repairs and parts | \$3.84 |
| Echo Services | maintenance | \$452.06 |
| Rain for Rent | maintenance and repairs | \$171.77 |
| Outlaw T's | softball | \$745.38 |
| All American Sports | baseball/kickball | \$67.00 |
| Town of Afton | water testing | \$27.00 |
| Triple H Landscaping | lawn care | \$125.00 |

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| Wyoming Minuteman Supplies | keys | \$10.00 |
| Echo Services | repairs and maintenance | \$556.01 |
| Fenton's Office Solution | maintenance | \$111.43 |
| Chevron | fuel | \$288.22 |
| Caselle | maintenance | \$485.00 |
| Silver Star Communications | telephone/internet/fax | \$1094.01 |
| Surveyor Scherbel | surveying | \$3500.00 |
| ALSCO | uniforms | \$87.50 |
| All Star Auto | parts | \$109.15 |
| Ferguson Enterprises | supplies | \$92.84 |
| Lower Valley Energy | electricity | \$4425.14 |
| Wyoming retirement System | retirement | \$514.56 |
| United States Treasury | 941 Taxes | \$1293.80 |
| Thayne True Value | repairs/supplies | \$176.49 |
| SVI Media | advertising | \$253.50 |
| Luthi & Voyles | legal | \$4000.00 |
| Echo Services | repairs | \$368.60 |
| Hayley Merritt | softball refund | \$30.00 |
| Town of Star Valley Ranch | Court Convention | \$312.94 |
| Brenntag Pacific | supplies | \$1395.44 |
| Simon J Olsen | Lawn Care | \$1400.00 |
| Salt River Propane | propane | \$178.73 |
| Makenzie Taylor | Town Hall Cleaning | \$225.00 |
| Jullie Olenslager | spin classes | \$87.50 |
| Jamie Herd | Spin Classes | \$152.50 |
| Mike Miller | Spin Classes | \$140.00 |
| Christy Carlson | Spin Classes | \$142.50 |
| Wendy Kennedy | t-ball coach | \$30.00 |
| Kandice Titensor | t-ball coach | \$30.00 |
| Amy Pack | t-ball coach | \$30.00 |
| Cody Grubbs | t-ball coach | \$30.00 |

EMT Bills:

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|---------------------------|--------------|----------|
| Lower Valley Energy | electricity | \$89.35 |
| Wyoming Retirement System | Retirement | \$210.00 |
| Larissa Dagley | compensation | \$300.00 |
| Alesia Winters | compensation | \$460.00 |
| Lesli dana | compensation | \$400.00 |
| Mallory Winters | compensation | \$440.00 |
| Delsa Bird | compensation | \$460.00 |
| Kaitlyn Nield | compensation | \$240.00 |
| Tonya Taylor | compensation | \$240.00 |
| Dawson Cullinan | compensation | \$120.00 |
| Sherri Merritt | compensation | \$60.00 |
| Shanna Bird | compensation | \$160.00 |
| Kdee Griggs | compensation | \$100.00 |
| Adam Hansen | compensation | \$260.00 |
| MMH Training | CPR Training | \$26.25 |

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| Communication Technologies | equipment/radios | \$11724.00 |
| Star Valley Medical Supply | supplies | \$160.00 |
| Enhanced Management Services | billing | \$401.85 |
| Sherri Merritt | CPR Compensation | \$50.00 |
| Star Valley Cleaning | cleaning | \$177.00 |
| Salt River Propane | propane | \$212.72 |
| Emergency Medical Products | supplies | \$4504.29 |
| Clark Wireless | tech Services | \$117.00 |
| Silver Star Communications | telephone | \$219.87 |
| Valley market | supplies/training | \$56.50 |
| Chevron | Fuel | \$109.94 |
| MMH Training Center | CPR Training | \$164.75 |

Fire Department Bills:

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|----------------------------|-------------------------|----------|
| Lower Valley Energy | electricity | \$142.05 |
| Silver Star Communications | telephones | \$64.99 |
| Thayne True Value | supplies | \$15.99 |
| Wyoming Retirement System | retirement | \$390.00 |
| Chevron | fuel | \$83.26 |
| Star Valley Cleaning | cleaning | \$207.00 |
| Curtis Tools | equipment | \$72.93 |
| Curtis Tools | equipment | \$330.00 |
| Paul Petersen | education reimbursement | \$155.08 |
| Lakeside INC | Training/equipment | \$750.00 |
| Lakeside INC | Training/equipment | \$750.00 |