

## Thayne Town Council Meeting

March 16, 2017

Council in attendance: Mayor Lainhart, Councilman Bartleson, Councilman Woolley, Councilman Wicks and Clerk Hillstead. Excused: Councilman Heward

**Welcome:** Mayor A. DeLand Lainhart

**Pledge of Allegiance:** Clerk Hillstead

**Prayer:** Mayor Lainhart

### **Agenda approval with changes and the approval of February 16, 2016 council meeting and Executive Session.**

**Motion-** Councilman Woolley

**Seconded-** Mayor Lainhart

**Motion carried**

### **2017/2018 Lawn Care**

- Discussion on Town of Thayne lawn care.
  - Ad in Star Valley Independent to include spraying and pruning of trees.
  - Discussion on whether Cliff would be able to take care of all lawn care instead of bidding it out. It was mentioned that the Town would need to purchase new equipment for the Town's lawn care needs.

### **Make motion to place ad in Star Valley Independent for bids for 2017/2018 Town of Thayne lawn care.**

**Motion-** Mayor Lainhart

**Seconded-** Councilman Woolley

**Motion carried**

### **National Prayer Day 2017**

- Discussion on whether the Town of Thayne should participate in National Prayer Day.
- The Town will participate in National Prayer Day on May 4<sup>th</sup>, 2017 with Councilman Bartleson being in charge of the event.

### **Sunrise Engineering:**

- Discussion on LPA Certification training in Casper and sending Caite to get certified.
- Update on TAP projects.
  - Will advertise for bids in newspaper for the Pathway Lighting and Crosswalk Project.
  - Need to advertise for statements of interest and select a consultant
- Update on North Waterline Replacement Project

- Plan set is 75% complete
- Surveyor Scherbel is working on easements
- Town of Thayne needs to get environmental clearance again
- Update on Thayne Water Storage Project
  - Discussion on USDA-Rural Development loan to decide whether or not to keep the loan open to help cover unexpected costs. Town of Thayne Officials decided to withdraw the USDA loan application and to go ahead with SRF.
- Discussion on lot #1 at the Thayne Business Lots and how the electrical, water and sewer gets to the lot.

### **Ordinance 310 Sewer-Late Charges 3<sup>rd</sup> reading**

#### **Motion to amend Ordinance 310 on third reading to reflect past due accounts rather than past due payments.**

- Motion-** Councilman Bartleson
- Seconded-** Councilman Woolley
- Motion carried**

### **Ordinance 311 Water-Late Charges 3<sup>rd</sup> reading**

#### **Motion to amend Ordinance 311 on third reading to reflect past due accounts rather than past due payments.**

- Motion-** Councilman Bartleson
- Seconded-** Councilman Wicks
- Motion carried**

### **Thayne Community Center Report-Melissa Gable:**

- Basketball program is complete and ended well
  - Council asked for suggestions on the parent issues for next year's program
- Update on use of building
- Discussion on the device and communication errors. Mountain West Electrical thinks that it is a smoke detector that is causing the issue. Town officials discussed purchasing cages to go over all exposed detectors.
- Update on Library heat.
  - Five new conductors have been installed.
- Melissa informed the Council that the Community Center lost the hard drive in the security system and that they are waiting on a part from Silver Star to get the issue fixed.
- Recreation Report.
  - 6-1<sup>st</sup> and 2<sup>nd</sup> grade teams, 8-3<sup>rd</sup> and 4<sup>th</sup> grade teams, 8-5<sup>th</sup> and 6<sup>th</sup> grade teams for the basketball program.
  - Certified refs were used for the championship game.
  - Coaches did very well

### **Maintenance Report- Cliff Eggleston:**

- Work Order Tracker update
- Road Report

- Started to sweep roads and sidewalks
- Update on storm drains
  - WYDOT has accepted ownership of the storm drains.
- Cliff brought up to the Council and discussed going to an Intermountain Sweeper Service and Operating school on March 30<sup>th</sup> 2017 in West Jordan, UT. Approval was given to Cliff to attend Sweeper School.

#### **Councilman Woolley**

- Emergency Management Update
  - Health issues are becoming a challenge for Pat.
- Street Update
  - Councilman Woolley discussed on how this winter has been very hard on our streets along with the rest of Star Valley's roads.
  - It was discussed that HWY 89 will be swept first.

#### **Councilman Wicks**

- Fire Department report
  - Fire Department is still actively recruiting cadets. There are currently two cadets that are ready to test for their FF1.
  - Z Endorsement training was completed, testing needs to be finished
  - Discussion on department's reports and that all reports need to be fully completed.
- EMS Report
  - There was a meeting with all services to decide how Alpine calls will be covered.
  - State assessment completion date pushed back.

#### **Councilman Bartleson**

- Sewer update
  - Discussion on booster station
  - 1/3 of the jetting is scheduled for this year
- Grant update
  - Waiting for approval for Community Center Handicapped Door Opener grant. Town of Thayne is asked to be patient with the new system that is being used.
- Update and discussion on codifying the ordinance book
  - Councilman Bartleson had found three qualified firms

#### **Mayor Lainhart**

- Thayne Business Ready Lots
  - Extreme interest has been shown in all of lot #1
  - Potential buyers want to put in a "drive-thru" coffee shop. Extensive market research has been done and they think that it will do very well.
  - Discussion on allowing the interested party to lease lot #1 with the option to purchase and what the terms of the agreement would be.
  - Mayor Lainhart has ordered an appraisal of lot #1 which will help to determine what the lease price would be.
- Silver Star Purchase Agreements

- Silver Star has agreed to purchase lots #4 and #5 at the Thayne Business Lots based on appraisal price. Lot #5 will be a cash purchase and lot #4 will be a lease to own agreement.

**Motion to approve the purchase agreements**

**Motion-** Councilman Woolley

**Seconded-** Councilman Bartleson

**Motion carried**

- Community Center Policies and Procedures
  - Policies and procedures were discussed for rental rates.
  - The Town Council decided that a work session will take place to determine rental fees per square foot, for non-profit organizations, permanent renters, and having “user friendly” rates for youth sports teams. Date to be determined.

**Sarah Hale**

- A suggestion was made to the Town of Thayne Youth Recreation Program
  - Suggested that the Town of Thayne apply for grants to help cover the cost of having local teams use the Community Center for practices at discounted costs. Sarah also suggested that The Town of Thayne advertise for and accept donations from the community to help support local youth teams.

**Motion to ratify checks**

**Motion-** Councilman Bartleson

**Seconded-** Councilman Woolley

**Motion Carried**

**Motion to pay bills**

**Motion-** Councilman Woolley

**Seconded-** Councilman Bartleson

**Motion Carried**

**Motion to adjourn meeting**

**Motion-** Councilman Wicks

**Seconded-** Councilman Woolley

**Motion Carried**

**Meeting Adjourned at 7:36 p.m.**

**General Bills:**

Silver Star	telephone/internet	\$990.36
BSB Leasing	camera lease	\$769.99
Sunrise Engineering	engineering	\$681.00
Thayne Ambulance service	reimbursement	\$720.00
Star Valley Disposal	waste removal	\$116.00
Quality Heating and Air	repairs	\$168.02
Kara Sessions	gym rental reimbursement	\$24.00
Battleson brothers flooring	C.C Flooring	\$5891.26
Mountain West Electrical	testing and repairs	\$1487.50
Lincoln Self Reliance	C.C Cleaning	\$630.00
Gem State Paper	paper products	\$199.75
Luthi & Voyles	legal	\$2000.00
Alsco	uniforms	\$70.00
Kellerstrass Oil	fuel	\$814.00
Valley Tech	maintenance and repairs	\$117.50
Melissa Gable	Volleyball reimbursement	\$106.80
Manwaring Web	website	\$2480.00
Rick's Repair	repairs	\$434.90
Town of Afton	testing	\$27.00
Logan Erickson	ref	\$440.00
Blaine Smith	ref	\$460.00
Morgan Dana	ref	\$40.00
Kaden Robinson	ref	\$40.00
Wyatt Erickson	ref	\$50.00
Derk Izzat	ref	\$30.00
Fred Putnam	ref	\$40.00
Jared Erickson	ref	\$20.00
SVI Media	advertising	\$115.00
Local Government Liability Pool	insurance	\$1184.00
Caselle	Caselle maintenance	\$485.00
Mountain West penny pincher	advertising	\$260.00
Fenton's office solutions	fenton's maintenance	\$43.82
Lower Valley Energy	electricity	\$5937.59
Lincoln County Sheriff's Office	communications	\$543.00
Salt River Propane	propane	\$829.84
Caselle	maintenance	\$485.00
Chevron	fuel	\$428.89
Xpress Bill Pay	maintenance	\$82.70
All Star Auto	parts	\$383.47
Jullie Olenslager	spin	\$112.50
Christy Carlson	spin	\$110.00
Jamie Herd	spin	\$115.00
The Right Company	snow removal	\$731.25
Mike Miller	spin	\$142.50
Makenzie Taylor	TH cleaning	\$225.00
Wyoming retirement	retirement	\$514.56
Thayne True Value	maintenance and supplies	\$128.81

Brian Allen	coach	\$50.00
Marty Kleemen	coach	\$50.00
Amy Hansen	coach	\$25.00
Jason Nelson	coach	\$25.00
Ron Bussard	coach	\$25.00
Clay Brog	coach	\$25.00
Cody Wilkes	coach	\$25.00
Matt Jenkins	coach	\$25.00
Mckay Young	coach	\$25.00
Tanya Howard	coach	\$25.00
Corey Hillyard	coach	\$25.00
Andrea Dana	coach	\$25.00
Wyatt Erickson	coach	\$25.00
Denise Tree	coach	\$25.00
Shawn Dunn	coach	\$25.00
Beau Taylor	coach	\$25.00
Mark Hilton	coach	\$25.00
Val Nelson	coach	\$25.00
Josh Frazier	coach	\$25.00
Bobbi Long	coach	\$25.00
Jeremy Holding	coach	\$25.00
Wyoming Conference of Municipal Courts	education	\$75.00

**EMT Bills:**

Chevron	fuel	\$110.38
Salt River Propane	propane	\$338.90
Wyoming Retirement	retirement	\$45.00
Silver Star	telephone	\$219.68
MMH Training Center	CPR Training	\$164.97
Emergency Medical Products	equipment	\$1433.60
Mallory Winters	Compensation	\$120.00
Alesia Winters	compensation	\$200.00
Kaitlyn Nield	compensation	\$120.00
Delsa Bird	compensation	\$160.00
Kdee Griggs	compensation	\$80.00
Larissa Dagley	compensation	\$240.00
Shanna Bird	compensation	\$40.00
Town of Thayne	GPS service	\$88.43
Larissa Dagley	uniforms	\$138.32
Delsa Bird	CPR Compensation	\$40.00
Sherri Merritt	CPR Compensation	\$60.00
Lower Valley Energy	electricity	\$56.38
Air Gas	equipment	\$476.25
Valley Market	Training	\$23.55
Body Works	gym membership	\$70.00
Wyoming Retirement	retirement	\$210.00
Thayne True Value	equipment	\$405.87

Echo Services	garage repairs	\$229.15
Enhanced Management	billing service	\$311.68

**Fire Department Bills:**

Alpine Garage Doors	repairs	\$3087.87
Curtis Tools	equipment	\$1190.00
Wyoming Retirement	retirement	\$390.00
Clark Wireless	radio equipment	\$55.00
Silver Star	telephone	\$64.99
Town of Thayne	GPS service	\$131.83
Chevron	fuel	\$172.84
Bird Welding	repairs	\$1338.96
Lower Valley Energy	electricity	\$435.12