

Thayne Town Council Meeting
October 21, 2020

FINAL

Council in attendance: Mayor Simpson, Councilman Heward, Councilman Woolley, Councilman Schwab and Clerk Hillstead

Unexcused: Councilman Wicks

Welcome: Mayor Devin Simpson

Pledge of Allegiance: Councilman Schwab

Approval of September 16, 2020 Council Meeting Minutes and the Adoption of October 21, 2020

Agenda as finalized.

Motion- Councilman Woolley

Seconded- Councilman Schwab

Motion Carried

Public Comments

None were given

Sunrise Engineering

TAP Projects

- Robert stated that DNS Excavation will start on the sidewalks hopefully on Monday and will try to get all of Wright Street completed this year. We are currently working with WYDOT on an amendment to extend the project completion date to next year.

Community Center Parking Lots

- Avail Valley Construction will not begin working on the project until next year.

Water Storage Tank

- Robert stated that there is some concrete breaking on the edges of the top of the new water tank that need to be fixed. There is no structural damage and it is not a hard fix. This will be covered under warranty work; a subcontractor will be in contact to start repairs.

Robert mentioned to the Town Council that the Town of Thayne is required to renew their waste water discharge permit every five years. Over the next five years the Town is going to monitor Flat Creek closely which could possibly extend the time in between permit renewals.

Toby Merritt

Toby came before the Town Council on behalf of the Shriners Committee. Toby stated that he is the president of the committee and that the committee would like to hold the Shriners Banquet at the Thayne Community Center. Toby added that they want to offer alcohol at the banquet and that Pines Bar has offered to apply for a catering permit for the event. Toby asked for the Council's permission to use the Thayne Community Center for the event and asked if they would

be willing to waive the rental fee for the Shriners Committee. The event is scheduled to be held on February 13, 2021. The Town Council agreed to waive the rental fee for the Shriners Committee to hold their event at the Thayne Community Center.

Star Valley Quit Trail-Donna Viljak

The planning for the 2021 show is underway and the group is hopeful that the event will be able to take place. Donna asked for permission to use all available classrooms and gym for the dates of August 16-23 2021 and to also have a banner on HWY 89. The Town Council approved her request.

Pines Bar Open Container Application

Valerie Robertson submitted an open container permit application for the date of October 31, 2020. Valerie stated that Pines Bar would like to hold a Halloween Party in their parking lot and allow their patrons to have beverages outside. Pines Bar will be roping off the parking lot and would also like to have a fire for heat. Mayor Simpson asked where the bar was planning to have all of their patrons park if the parking lot is not available. Valerie answered that she will get permission from neighboring businesses to use their open spaces for parking. Simpson stated that the Town will require written permission approving parking. Simpson also stated that as long as there is a county wide fire ban Pines Bar is expected to follow it.

Motion to approve Pines Bar Open Container Permit contingent upon parking approval

Motion- Councilman Woolley

Seconded- Councilman Heward

Motion Carried

Brandt Monette

Brandt Monette stated that he is currently interested in purchasing the 7 acre Dana Trust property on Wright Street and he would like to build town homes on the land. Brandt stated that he would like to target younger families with more affordable homes but still have nice finishes. The current plan for the property would be to build 40-60 units on the 7 acres. Mayor Simpson stated that currently the property is two different zones. The south half of the lot is zoned commercial while the north half is residential. The Town Council stated that they would like to see the lot rezoned to only one zone. Brandt added that he would like to know what would be possible on the lot and what the Town Council would allow before purchasing. Councilman Heward commented that he does not want to see 56 rentals in Thayne across from the elementary school; Councilman Woolley agreed. Brandt proposed having a developmental agreement that prohibits rentals. Councilman Woolley also asked if the Town of Thayne would become responsible for the roads or if a HOA will be formed. Monette stated that those details can also be added into the developmental agreement. Brandt mentioned that he would like to attend next month's meeting with a partial study and more information. Mayor Simpson asked for any other comments, questions or concerns and for a soft approval for the developers. The Town Council was in agreement and gave a soft approval.

Star Valley Meat Block Building Permit

Tylee Williams addressed the Council stating that the Block has received a grant through the State of Wyoming to expand their business. The expansion will consist of adding 600sqft to the front of the current building.

Motion to approve building permit for Star Valley Meat Block

Motion- Councilman Heward

Seconded- Councilman Schwab

Motion Carried

Tylee stated that the expansion will eliminate parking in front of the building and she would like to add more parking to the west of her building. Tylee is currently in the process of purchasing 0.5 acre to the west of the Block that is currently zoned Residential. Mayor Simpson stated that he does not see a problem with changing the zoning to commercial but his only concern is that the extra space would then be used to store animals and turn into a stock yard. Councilman Schwab stated that he would like to see it remain a residential zone and grant a variance because if the ownership of the business ever changed the lot could be used for many different things. Mayor Simpson finished with stating that when the application for a zoning change is submitted as for a variance to start using the property temporarily as a commercial zone and have approval from neighbors.

Michael Berg Building Permit

Mayor Simpson stated that the only issue with Mr. Bergs application is that the distance from the back of the lot to the building is not noted. Clerk Hillstead will call Michael Berg to get the missing information.

Motion to approve building permit for Michael Berg contingent that the back of lot set backs meet town code.

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

Judge Larry Lawton

Mr. Lawton submitted his monthly report and asked for any questions. Larry mentioned that the Town will be holding an in person trial the following week.

Mayor Simpson stated for the record that Councilmember Wicks is not present and is unexcused. This meeting makes Councilman Wick's third unexcused absence and action can be taken to remove him from the Town Council. Simpson added with elections being only a month away and the end of his term near no action will be taken.

Mayor Simpson

- EMS Report
 - Simpson stated that the Ambulance Service doesn't have daytime coverage therefor Star Valley Health has been covering calls for Thayne. Mayor Simpson has recently had a meeting with Star Valley Health and is currently exploring all options.
 - Simpson also presented a Sponsorship Agreement between Star Valley Health and the Thayne Ambulance Service. Simpson added that all ambulance services need to have a sponsoring hospital and that the agreement is very straight forward.

Motion to allow Mayor Simpson to sign the Sponsorship Agreement between Star Valley Health and the Thayne Ambulance Service.

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

Councilman Heward

- Water Report
 - Heward stated that he is currently looking at several ideas.
- Parks and Rec Report
 - Councilman Heward stated that he is not sure how the Recreation Department can make basketball work not being able to have spectators and have equipment sanitized accurately.
- Community Center Report
 - Currently getting bids for new flooring and also looking into having the building painted while the flooring is up.

Councilman Schwab

- Sewer Report
 - No Report

Councilman Woolley

- Streets Report
 - Currently cleaning up for winter

Mayor Simpson

- Town Updates
 - Mayor Simpson asked for any final questions, comments or concerns regarding Ordinance 356 – Merica/Stoker zoning change from AR-1 to AR-2. None were given

Motion to approve Ordinance 356 on third and final reading

Motion- Councilman Woolley

Seconded- Councilman Schwab

Motion Carried

- Mayor Simpson asked for any questions, comments or concerns regarding Ordinance 357 Town of Thayne Bond Policy

Motion to approve Ordinance 357-Town of Thayne Bond Policy on second reading

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

- Mayor Simpson presented the finalized purchase agreement between Bart Merritt and the Town of Thayne and asked for a motion to ratify the sale of property.

Motion to ratify the sale of property to Bart Merritt

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

- Mayor Simpson stated that the canal electrical has been installed. Kevin Voyles has expressed concern about disturbing the canal bank on the back side of his building. Simpson stated that he has made an agreement with Kevin Voyles that the Town of Thayne will install a retaining wall on the portion of canal bank that is behind his property that way the Town won't have to worry about erosion. The project will start in the spring or fall of 2021. Clerk Hillstead will also look into grant options to install a retaining wall for the entire length of the canal bank.
- Mayor Simpson handed out a draft safety policy and asked each Councilmember to look over the policy and a vote will be taken at the next meeting.
- Mayor Simpson asked for any final questions, comments or concerns on the proposed employee handbook. Councilman Woolley stated that his only concerns were on the rate of PTO accrual and the holidays that were given a half day for the eve. Simpson added that he would like to see the PTO accrued at .5 -5 years and 5+ years.

Motion to approve the Town of Thayne Employee Handbook revised August 2020.

Motion- Councilman Woolley

Seconded- Councilman Schwab

Motion Carried

- Simpson mentioned to the Council that the Town has a loan with Wyoming State Lands and Investments CWSRF 130 (sewer) for a total of \$77,258.23. He would like to take funds from the WyoStar account and pay that loan off. The Town Council agreed to pay off loan CWSRF 130.

Motion to pay off CWSRF 130 for the amount of \$77,258.23 with funds from Wyostar

Motion- Councilman Schwab

Seconded- Councilman Woolley

Motion Carried

- Simpson mentioned to the Council that the Town also has a loan with Wyoming State Lands and Investments DWSRF 134 (main street waterline) for a total of \$71,742.23. He would like to take funds from the WyoStar account and pay that loan off. The Town Council agreed to pay off loan DWSRF 134.

Motion to pay off DWSRF 134 for the amount of \$71,742.23 with funds from Wyostar

Motion- Councilman Heward

Seconded- Councilman Schwab

Motion Carried

- Simpson asked for the opinion of the Town Council regarding the Town's Wyo Star II account. With the election coming up it could cause a stir in the market that could have a negative impact on the account. Mayor Simpson asked for the approval to

withdraw \$2,000,000.00 from the Wyo Star account and deposit it into the Town of Thayne general account until the first of 2021. The Town Council agreed that it was a good idea to withdraw the funds before the election.

Motion to withdraw \$2,000,000.00 from the Town of Thayne Wyo Star II account.

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

- Mayor Simpson stated that the Town of Thayne currently has a CD with the Bank of Star Valley that has an interest rate of 2.22%. Simpson suggested letting the Cd automatically renew for a year. The Council agreed.
- Councilman Heward added that the Thayne Beautification Committee has spent 200+ hours on Town of Thayne’s Christmas so far this year and invited everyone to come help put up Christmas lights on the canal on November 3.

Motion to issue checks to be ratified at the next council meeting

Motion- Councilman Woolley

Seconded- Councilman Heward

Motion Carried

Motion to pay bills

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

Mayor Simpson Left the Meeting, Mayor Pro Temp Heward presiding

Motion to adjourn meeting

Motion- Councilman Heward

Seconded- Councilman Woolley

Motion Carried

Meeting Adjourned at 7:46 P.M.

General Bills:

Lincoln County Sheriff’s Office	communications	\$743.00
Lincoln County Treasurer	property taxes	\$2,548.32
Lincoln Self Reliance	September cleaning	\$630.00
Lower Valley Energy	electricity	\$3,965.74
M8 Automation	meadows scada upgrade	\$14,700.00
Manwaring Web Solutions	website hosting fee-1 year	\$240.00
Silver Star Communications	telephone/internet	\$910.49
Star Valley Quick Stop	fuel	\$294.88
Wyoming Department of Workforce Services	workers compensation	\$1,890.73
Thayne True Value	maintenance/supplies	\$111.30
Wyoming Retirement System	retirement	\$1,333.64

Wyoming Secretary of State	WY notary	\$30.00
Lower Valley Energy	electricity	\$16.75
Dearborn National Life Insurance	life insurance	\$22.02
Star Valley Disposal	waste removal	\$385.61
Town of Afton	water testing	\$27.00
ALSCO	uniforms	\$95.00
Caselle	software	\$728.00
CNA Surety	notary bond	\$50.00
All Star Auto Parts	parts	\$784.90
One Call of Wyoming	dig tickets	\$16.50
Russell Industries	meadows pump	\$2,604.64
Valley Wide COOP	propane	\$207.91
Vinylart	signs	\$91.20
Town of Afton	water testing	\$27.00
SVI Media	advertising	\$788.50
HK Contractors	chip and seal project	\$105,150.30
ER Office	office supplies	\$59.13
CNA Surety	clerk bond	\$400.00
Sunrise Engineering	engineering	\$11,331.00
GEM State Paper and Supply	paper products	\$264.48
Fenton's Office Solutions	printer maintenance	\$40.23
Ferguson Waterworks	water supplies	\$1,645.55
Evergreen Wood Products	beautification committee	\$713.18
Domain Listings	website listing	\$228.00
Sherly Deyholos	spin instructor	\$127.50
Shari Hofhiens	spin instructor	\$77.50
Triple H Landscaping	winterization	\$175.00
Morey's Fire Protection	maintenance	\$252.00
Energy Labs	lab testing	\$209.00
Salaries		\$9,566.05

EMT Bills:

Salt River Propane	propane	\$12.00
MMH Training Center	CPR training	\$20.00
Quick Med Claims	billing service	\$380.38
Star Valley Health	supplies	\$288.92
Town of Thayne	GPS service	\$48.47
Star Valley Quick Stop	fuel	\$110.06
Caselle	payroll application	\$45.00
MMH Training	CPR training	\$49.25
Star Valley Cleaning	cleaning service	\$59.00
Star Valley Disposal	waste removal	\$60.00
Lower Valley Energy	electricity	\$75.27
Wyoming Retirement System	retirement	\$225.00
Silver Star Communications	telephone/internet	\$137.68
Wyoming Department of Workforce Services	workers compensation	\$439.44
Cole Julson	fire department assist	\$40.00
Salaries		\$799.61

Fire Department Bills:

WEX Bank	fuel	\$75.14
SVI Media	advertising	\$939.00
Vinylart	advertising	\$266.40
Day Wireless Systems	tools and equipment	\$985.00
Lower Valley Energy	electricity	\$102.95
Weidner Fire Protection	tools and equipment	\$423.67
Star Valley Quick Stop	fuel	\$36.62
Star Valley Cleaning	cleaning service	\$138.00
Silver Star Communications	telephone/internet	\$64.99
Wyoming Department of Workforce Services	workers compensation	\$995.65
Wyoming Retirement System	retirement	\$506.25
Town of Thayne	GPS Service	\$111.36