

October 20, 2021

The Town Council met this day in regular session at 6:00pm with Mayor Devin Simpson presiding.

Council in attendance: Mayor Simpson, Councilman Schwab, Councilwoman Passey, Councilman Woolley, and Councilman Heward present.

COUNCIL MEMBER PASSEY MOVED, COUNCIL MEMBER HEWARD SECONDED a motion for the approval of August 18, 2021 Council Meeting and Executive Session, September 1, 2021 Special Meeting, September 15, 2021 Council Meeting, September 20, 2021 Special Meeting and Executive Session Minutes and the adoption the October 20, 2021, agenda as finalized. All ayes, MOTION CARRIED

Mayor Simpson asked for any public comments from the audience; none were given.

Town Engineer Robert Hood reported on the VanNoy Parkway reclamation project. Paving is complete, clean-up includes sod and installing manholes with concrete. Final walkthrough scheduled for 9AM on Tuesday 10/26.

Robert Hood gave an update on the Wright Street Extension. Kevin Paul is still planning on paving this year. The Town of Thayne will accept responsibility once complete and meets Town standards.

Mayor Simpson asked for an update on the Meadows Booster Project. Robert Hood stated that the design phase is complete except for the electrical portion. Planning on a winter bid to give plenty of time for ordering pumps.

Chief Toby Merrit from the Thayne Fire Department stated that after meeting with the Mid Valley Fire District, they would like the Mayor to reconsider allowing the Fire Department to get fuel cards to Phillips 66 rather than using debit cards. The members of the Town Council allowed the Thayne Fire Department to apply for new fuel cards for Phillips 66.

Lance Skinner represented Mid Valley Fire District. Lance asked to start negotiations for the property where the proposed new fire hall will be built. Lance stated that he would like to acquire 5 acres to allow for expansion in the future. Members of the Council agreed that they would like to see a map with the area of land requested and to have a letter of understanding drafted.

Mike Suter addressed the Town Council on behalf of Star Valley Ski Doo. Mike requested to hook up the new building on the property to the existing water system to service a sink and toilet. Councilman Heward stated the Thayne Town Code doesn't cover extensions from building to building on the same property. Heward verified that the property was plotted as one lot and if sold, would be sold as one lot. Town Council Members allowed Star Valley Ski Doo to have a piggyback service off their existing system.

Representative of Meadows at Star Valley, Doug Child, addressed the council members requesting a variance for the sewer infrastructure on phase 1. Thayne Town Code requires each property to have a separate sewer service that is at least 4". The Meadows at Star Valley currently has a 6" sewer service that runs under the current road. Mr. Child is requesting to use the existing 6" line to collect multiple properties. A clean-out will be installed at each end of the line per plumbers code and the homeowner's association will be responsible for the 6" service line connecting to the Town's sewer main. Per the recommendation of Mayor Simpson, the motion for the variance will be postponed until the specific lots that will receive the variance are known. A vote will be taken at the next regular meeting with the

understanding that the Town will approve the variance and the project can move forward. Mr. Child asked to discuss the two draw requests that have been submitted that require the Mayor's signature to release funds. Mayor Simpon reminded the Council Members of the \$237,500 cash bond being held that is 125% of total project cost. As work is completed a portion of the bond would be eliminated in the amount of the completed work. Cliff Eggelston asked the Council members if once the funds are released the Town of Thayne assumes responsibility for the infrastructure and if the project comes with a one-year warranty. In the past, the Town has required developers to camera sewer lines and complete several water tests before the Town assumes responsibility. Mayor Simpson asked for objections to lumping the two pay requests together, none given.

COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER PASSEY SECONDED a motion to approve the draw requests for the Meadows at Star Valley phase 1 for the water portion of \$61,200.00 and for the sewer portion \$35,235.00 knowing that the Town of Thayne is not accepting the work for the Town to take over responsibility until the job is completed and sewers are inspected with camera. All Ayes, MOTION CARRIED

Doug Child asked the Town Council to consider for the next meeting approving the final plat without the paving complete. Mr. Child stated that he has run out of time in the season for the paving to be finished this year. This will be discussed further at the next regular meeting.

Leonard Pelletier submitted a building permit application for a gravel pad. Councilmember Heward will get more information and report back to the Town Council, an email vote may be taken.

Steve Wicks submitted a building permit extension application.

COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER SCHWAB SECONDED a motion to approve extension for Steve Wicks. All Ayes, MOTION CARRIED

Municipal Juge Larry Lawton gave a monthly report. Mayor Simpson notified Judge Lawton that the Town has received a Memorandum of Understanding from the Lincoln County Sheriff's Office and that he will have Sheriff Johnson contact Judge Lawton. Mayor Simpson asked Judge Lawton to look over Ordinance 367 and to make suggestions to the mayor.

Councilman Heward reminded the community to leave water running for the winter months to prevent freezing. Council member Heward stated that LSR will take over another room at the Community Center for an additional \$300 a month. LSR has requested another dumpster for their shredding program. Waste will be picked up twice a week with the extra cost being forwarded onto LSR in a yearly fee. Heward gave a recreation and community center update. Councilman Heward stated that the SCADA system is roughly 12 years old and the computer system is no longer being censured. It would cost an estimated \$47,000 to upgrade the entire system. Mayor Simpson commented that he has had Rebecca Hutchinson looking into the ARPA funds that the Town of Thayne received and what they can be used for. The funds can be used for infrastructure and water. Council Member Heward stated that it would cost the Town roughly 10,000 out of pocket after the use of the ARPA funds to upgrade the system. Mayor Simpson instructed Cliff Eggelston to seek another bid by the next scheduled council meeting due to the total cost being over \$30,000. Councilman Heward informed the Council of the estimate of \$2,884.30 from Ferguson Waterworks for the meter system to attach to a fire hydrant that would allow

the water to be metered and charged for. The setup would also include a back flow preventor and a double check valve.

COUNCIL MEMBER HEWARD MOVED; COUNCIL MEMBER SCHWAB SECONDED a motion to accept bid of \$2884.30 from Ferguson Waterworks for fire hydrant meter system. All Ayes, MOTION CARRIED

Council Member Schwab had no sewer report at this time.

Councilman Woolley commented on the VanNoy Parkway Project. Woolley requested from the Town Council approval for Cliff Eggleston to purchase a 20V portable cordless tool kit to leave in the maintenance truck. Cliff Eggleston will create a list of tools wanted in the kit.

Councilwoman Passey updated the Town Council on the Fire Department and Ambulance Services. The Fire Department would like all hydrants pressure tested before winter. Mayor Simpson stated that it was now too late to test all hydrants. The Ambulance Service submitted a quote for \$16,994.00 for adult, child and infant manikins. Money from 2020/2021 Donations will be used as per the donation letter states the equipment will be purchased. Captain Delsa Bird has requested to purchase with the leftover donation funds, a stethoscope for each member of the service. Council members approved the request. Mayor Simpson notified the Council that he and Kevin Voyles have met with Brandon from Cottam's office regarding the agreement with Star Valley Health, currently waiting for documents with a proposed effective date of December 1, 2021. Simpson stated that the Town of Thayne is not required to provide EMS services per state statutes.

COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER SCHWAB SECONDED a motion to approve Ordinance 365 – Amending section 5-5 regarding fireworks and explosives on 3rd and final reading. All Ayes, MOTION CARRIED

Mayor Simpson asked the Town Council Members to pass on 1st reading Ordinance 367 – An ordinance amending adding Chapter 9 of Title 1: Administration of the Thayne Municipal Code Regarding Town Officers and Employees. Simpson stated that he would like to pass the ordinance on 1st reading knowing that there will be additions and changes made up to the 3rd and final reading. Councilman Schwab commented that the ordinance doesn't help to prevent problems from happening.

COUNCIL MEMBER HEWARD MOVED; COUNCIL MEMBER PASSEY SECONDED a motion to approve Ordinance 367– Amending adding Chapter 9 of Title 1: Administration of the Thayne Municipal Code Regarding Town Officers and Employees with further review on 1st reading
All Ayes, MOTION CARRIED

Mayor Simpson presented a memorandum of understanding with the Lincoln County Sheriff's Office.

-COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER SCHWAB SECONDED a motion to sign the Memorandum of Understanding with Lincoln County sheriff's Office for police coverage in the Town of Thayne. All Ayes, MOTION CARRIED

Mayor Simpson stated that the old walker lawnmower needed to be replaced and asked the Council Members to consider purchasing a new mower from Star Valley Ski Doo. The cost is roughly \$8,000 for the mower with a bagger attachment. A 48-inch mower with bag attachment will be ordered.

The members of the Town Council will not submit a letter of support for Renegade Meadows.

Mayor Simpson gave an update on Thayne Beautification Committee events and plans for the holiday season. New banners will be purchased, the Committee would like to purchase wraps for the light pools, a 4-foot wreath will be purchased for the front of the Community Center. November 2, 2021 is set for putting up Christmas lights, November 29, 2021 is set for the lighting of the canal.

COUNCIL MEMBER HEWARD MOVED; COUNCIL MEMBER PASSEY SECONDED a motion allow the spending of up to \$7,500 for Christmas decorations. Council Member Woolley-Aye, Council Member Schwab-No Vote, MOTION CARRIED

Mayor Simpson notified the Council Members that Rebecca Hutchinson has created a voucher to be used for all debit card purchases so that the members of the council know what is being purchased with the Town debit cards.

Mayor Simpson updated the Council Members on the Hemmert family land that will potentially be sold and developed with up to 225 homes. There is currently one exit. The family is working with Christy Colman for a possible second exit.

COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER PASSEY SECONDED a motion to issue checks of unknown amounts as identified in previous month's minutes to be ratified at the next council meeting. All Ayes, MOTION CARRIED

COUNCIL MEMBER PASSEY MOVED; COUNCIL MEMBER SCHWAB SECONDED a motion to pay bills. All Ayes, MOTION CARRIED

COUNCIL MEMBER WOOLLEY MOVED; COUNCIL MEMBER PASSEY SECONDED a motion to adjourn All Ayes, MOTION CARRIED

MEETING AJOURNED 8:30 P.M.

Mayor _____
Devin Simpson

Town Clerk _____
Caitlin Hillstead

(SEAL)

Town of Thayne Bills: Lower Valley Energy-electricity \$3,501.85; Wyatt Dunn-football ref \$60.00; Kysen Hebdon-football ref \$140.00; Luthi & Voyles-legal \$3,410.00; Brant Nelson-football ref \$1,000.00; Taggart Heward-football ref \$140.00; Town of Afton-lab testing \$27.00; Blue Cross Blue Sheild-insurance \$4,579.12; Clines Construction-sign \$7,757.73; Hastings Ace Hardware-football \$7.59; Issca Nield-football ref \$100.00; Ridge Nield-football ref \$80.00; CNA Surety-clerk bond \$400.00; Rick's Repair Service-repairs \$711.58; Ross & Santini-legal \$1,836.60; Silver Star Communications-telephone/internet \$939.63; Lincoln Self Reliance-cleaning \$630.00; Lincoln County Treasurer-property tax \$791.48; Lincoln County Sheriff's Office-communications \$743.00; Jenkins Lumber-shop supplies \$17.98; Shari Hofhiens-spin instructor \$67.50; Sheryl Deyholos-spin instructor \$207.50; Star Valley Glass and Lock-repairs \$289.43; Rebecca Hutchinson-reimbursement \$150.97; Triple H Landscaping-winterization \$325.00; All Star Auto-repairs/maintenance \$316.12; MECCO Electric; repairs/maintenance \$1,081.50; Bob Clines-sign design \$500.00; Wyoming Department of Workforce Services-workers compensation \$924.50; Sunrise Engineering-engineering \$5,659.75; Caselle-maintenance \$728.00; SVI Media-advertising \$372.50; ALSCO-uniforms \$76.00; Fenton's Office Solutions-maintenance \$18.41; Energy Labs-lab testing \$522.00; Luthi & Voyles-legal \$2,970.00; Gem State Paper and Supply-paper products \$328.37; Ferguson Waterworks-supplies \$1,310.93; Ryan Merritt Construction-Merritt entrance Lot #1 \$2,880.00; Star Valley Disposal-waste removal \$395.61; Kathy Robinson-spin instructor \$30.00; Ridgeline Electrical Services-maintenance/repairs \$656.37; Manwaring Web Solutions-hosting fee \$240.00; One-Call of Wyoming-dig tickets \$28.50; Star Valley Glass and Lock-repairs \$20.00; Star Valley Quick Stop-fuel \$166.01; Thayne True Value-football/maintenance/repairs \$200.25; Town of Afton-lab testing \$27.00; Valley Tech-maintenance \$60.00; Valley Wide COOP-propane \$300.87; Wyoming Retirement System-retirement \$1,839.35; Payroll-\$11,804.71 **Thayne Ambulance Bills:** Quick Med Claims-billing service \$251.03; Town of Thayne-GPS service \$48.49; Star Valley Disposal-waste removal \$60.00; Quick Med Claims-billing service \$365.31; John White-fire department assist \$20.00; Wyoming Department of Workforce Services-workers compensation \$228.39; Valley Market-supplies \$56.06; Wyoming Retirement System-retirement \$225.00; Silver Star Communications-telephone/internet \$283.15; Star Valley Cleaning-cleaning service \$59.00; Valley Tech-computer repairs \$132.00; Star Valley Quick Stop-fuel \$58.24; Caselle-payroll \$45.00; Salt River Propane-propane \$12.00; Emergency Medical Products-supplies \$16.77; Lower Valley Energy-electricity \$69.46; Able Auto #2-repairs \$325.88; Payroll-959.32 **Thayne Fire Department Bills:** Apparatus Equipment & Service-tools and equipment \$706.08; Town of Thayne-GPS service \$111.89; Wyoming Department of Workforce Service-workers compensation \$454.90; Wyoming Retirement System-retirement \$468.75; Star Valley Cleaning-cleaning service \$69.00; Thayne True Value-maintenance \$6.99; Nield Cleaning-cleaning service \$100.50; Silver Star Communications-telephone/internet \$134.98; Lower Valley Energy-electricity \$76.46